



Volunteer Engagement Committee Member Roles and Responsibilities

ROLES:

The Volunteer Engagement Committee Volunteers are responsible for engaging our volunteer community and recognizing their contribution and importance to MNFP. This committee will reach out and connect with the volunteers providing support and recognition throughout the year. The most significant role will be the planning and participating in the volunteer recognition event each year. This team will also look for new and innovative ways to connect with our volunteers making them understand the important role they play in the success of MNFP.

RESPONSIBILITIES:

1. Welcome new volunteers
2. Send volunteer birthday communications
3. Send additional volunteer engagement communication
4. Plan, participate, & coordinate annual April volunteer recognition event
5. Lead Volunteer Orientations on a rotating basis
6. Help with on-going networking and engagement of the volunteer community
7. Assist the organization in executing the plans to thank volunteers
8. Help with volunteer recruitment efforts
9. Evaluate new ideas to provide new and engaging way to solicit and retain the volunteer community

COMMITMENTS:

1. Attend 80% of Committee Meetings.
2. Send Birthday/sympathy communications to volunteers
3. Participate in the annual event both as a volunteer and by attending the event
4. Time Commitment is approximately 4 hours per month.

PRIMARY STAFF PARTNERS:

Committee Chair
Executive Director
Board Members